

GLENS FALLS FARMERS' MARKET ASSOCIATION

2010 APPLICATION INFORMATION FOR CURRENT MEMBERS

Happy New Year! Enclosed is your application for the 2010 season. The completed application **must be returned (postmarked) BY JANUARY 22 with your \$30 annual membership fee** to ensure your membership in the association and your established spots in the Market(s). Per the Association By-Laws, **any application not postmarked by January 22 will be assessed a \$25 penalty fee and membership status may be terminated, NO EXCUSES.**

The Glens Falls South Street Market will operate on Saturdays from May 1 through November 13 from 8am to Noon (November markets - 9 am to Noon) under the South Street Pavilion building. The Queensbury Market will operate on Mondays from May 3 to October 25 at the Elks Lodge on Cronin Road from 3pm to 6pm.

Your application must be filled in **completely and legibly.** **Make sure to be specific regarding the products you wish to bring. List everything.** Please check the box on the application if you are willing to receive Association correspondence via email (*this will help reduce expenses for the Association*). Please note that on the back of your application is an Agreement, which **must be completed, signed, and returned with the application.** Make a copy of your application for your records.

At this time, the seasonal fees for the two summer markets are \$185 for the 9' truck spot (10' in Queensbury) and \$370 for the 18' truck spot (20' in Queensbury). ***Fees will be reviewed each year at our Fall meeting.*** At this time, members may request one additional truck space (9' or 10') at any market. The Association Board will annually review available space and respond to each request. Space will be charged at the full price.

After the Board reviews applications, you will receive notification from the Association about your participation in the Markets and any changes you have requested, such as a new market or new products to sell. New member applications will be considered at the Spring membership meeting. After that date, the Secretary will keep an applicant's information and each will be considered for the current season if there is a need or opening for the product at one of the Markets.

All Market participants must have individual insurance coverage at each market they attend, with a minimum of \$100,000 liability coverage, though higher limits are suggested. The Certificate must say "Additional Insured - Glens Falls Farmers' Market Assoc."

A copy of your insurance certificate, Certificate of Authority and any other necessary permits/licenses must accompany your completed application every year.

An information sheet is enclosed to assist you in obtaining the necessary permits and licenses. It is located on the reverse side your duplicate application.

Send your application, copies of necessary permits/licenses/Certificate of Authority, and the membership fee of \$30 (Do not send stall fee) **postmarked by January 22, 2010** to:

Fran Morrison, Secretary
c/o Glens Falls Farmers' Market Association
562 Colebrook Road, Gansevoort, NY 12831

*(Please make membership fee checks payable to **Glens Falls Farmers' Market Assoc.**)*

You will not be allowed to set up at any market if any of your paperwork is missing or not up to date.

Thank you and enjoy your winter. Questions about your application may be directed to me by phone: (518) 339-3032 or by email: jcamero4@nycap.rr.com

GLENS FALLS FARMERS' MARKET ASSOCIATION AGREEMENT

Agreement made this _____ day of _____, 2010 between
(Name of owner/member) _____ and the Glens Falls
Farmers' Market Association, hereinafter referred to as "GFFMA"

I. Agreement to abide by the Glens Falls Farmers' Market Assoc. Regulations:

- a.** I have read and agree to abide by the GFFMA Constitution, By-Laws, and rules and Regulations.
- b.** The information I have provided in this application is accurate and complete. I will provide the GFFMA Board of Directors with additional information as needed to verify the claims made in this application and my compliance with the GFFMA rules. The information I subsequently provide will likewise be accurate and complete.
- c.** I understand the GFFMA is a non-profit organization operating with limited funds. I acknowledge that GFFMA's beneficial purpose (to assist small regional farmers or producers such as myself) will be impossible to pursue if it is subjected to costly litigation. Wherefore I hereby agree that as a condition of my GFFMA participation, I will resort to litigation against GFFMA, its officers, and affiliated entities, only after attempting in good faith to resolve the dispute through the GFFMA Board of Directors and submitting a written complaint. I agree to limit any claim I may have, as a result of a decision by the GFFMA Board of Directors or the Association which results in the denial of a market acceptance, the denial of a product to sell, or wrongful suspension or termination from GFFMA, to a return of market fees incurred during my absence from the market. I further agree that in the event I am unsuccessful in my litigation against GFFMA, I will pay all costs, expenses, fees and disbursements incurred by GFFMA in the course of its defense of said litigation, and I will also pay GFFMA a reasonable attorney's fee.

II. Use of GFFMA Sites:

I agree to sell at GFFMA locations only on the day(s) the market is scheduled, unless I receive written authorization to the contrary. I understand that while GFFMA obtains permits, reserves designated space, and promotes markets, GFFMA can not guarantee market assignments or minimum sales at any market.

III. Suspension and Termination:

Unless otherwise specified in GFFMA's Regulations, any violations of this agreement may result in suspension or termination from GFFMA at the discretion of the Board of Directors.

IV. Duration of Agreement:

This agreement applies to the current GFFMA season only (2010), and in no way implies acceptance to GFFMA in the future.

SIGNED: _____

BUSINESS/FARM NAME _____

Date: _____

January 2010

The Glens Falls Farmers' Market Assoc. requires all members to meet Federal, State and Local Laws and Regulations pertaining to their business operations. The following general information is put forth to assist you in obtaining necessary permits and licenses. It is the RESPONSIBILITY OF EACH MEMBER to investigate and comply, as most permits and licenses are reviewed on an individual basis. Copies of permits and licenses are required to be on file with the Board and they must be submitted with your application. If you are in the process of obtaining a new permit or license, you must note when you applied for it and when it is expected; send a copy to the Association Secretary as soon as possible. Any product requiring a permit or license will not be approved by the Board until that permit/license is submitted.

1. SALES TAX

Example: Cut flowers, Candy, Crafts

Contact:

NYS Tax Department

Taxpayer Services
Harriman Street Campus
Bldg. 8, 9th floor
Albany, NY 12227
PH: 1-800-225-5829

2. FOOD PROCESSORS (Including Home Processors)

Ex: Baked Goods, Jellies, Candy, Meat Products, Eggs, Dairy Products, Honey, Maple Syrup

Contact:

NYS Department of Agriculture & Markets

Division of Food Safety and Inspection
1 Winners Circle
Albany, NY 12235
PH: 1-518-457-5459

3. PLANT AND NURSERY PRODUCTS

EX: Bedding plants, potted plants, field grown plants

Contact:

NYS Department of Agriculture & Markets

Division of Plant Industry
1 Winners Circle
Albany, NY 12235
PH: 1-518-457-8863
PH: 1-518-457-2087